



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

REC-02: Advertisement Format

Advt. No.

Date: 11.02.2025

Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry/Karaikal, as per the details below.

| | |
|---------------------------|---|
| Name of post (number) | Health Assistant (3) |
| Likely duration | 12 months |
| Consolidated remuneration | Rs 21,600 per month (no other allowances are payable) |
| Project title | Effect of Health and Wellness Centres under Ayushman Bharat on Out-of-pocket expenditure of geriatric population: A multicenter study |
| Funding Agency | ICMR |
| Project investigator (PI) | Dr Jayalakshmy R |
| PI's department | Preventive and Social Medicine, JIPMER |

Nature of work/responsibilities and expectations

1. Consenting and recruitment of participants in the community setting
2. Explaining the IC form & getting signatures before starting the data collection
3. Submitting the forms online & reporting the same
4. Maintenance of documents
5. Entering the data and maintaining the records in the computer
6. Good Communication Skills
7. Proficiency in reading, writing and speaking in Tamil and English
8. Other project-related duties that arise from time to time

Eligibility criteria (Qualifications and experience)

A. Essential:

- B.Sc. in Nursing/ GNM (General Nursing & midwifery)/ B.Sc. MLT/ MSW or equivalent
- Experience in data collection in community setting
- Good communication skills in Tamil & English
- Should have a smartphone
- Should have Driving license (DL) and must be Proficient in driving

B. Desirable:

- Working experience in the field level research (Community)
- Residents of Pondicherry Union Territory/Tamil Nadu
- MS office skills

C. Maximum Age Limit: 40 years (as on last date of receipt of applications)



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

Eligible and interested candidates may email the filled application form (attached), along with CV and supporting documents (scanned in one pdf) to the **Email ID: jipmerhwcoope@gmail.com**.

Notes:

1. **Applications not in the prescribed format will not be processed or accepted.**
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: "**Candidate name_Post-name_year_application**". e.g. "**James_DEO_2023_application**".
4. **The last date for sending complete applications by email up to 4.30 PM on March 3rd.**
5. For those wishing to apply for two or more different posts, a separate application form must be filled in for each post and scanned and sent with the necessary enclosures in separate emails.

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and written test/interview.

EVALUATION CRITERIA:

After the evaluation of the application form, the recruitment process will be as follows:

- **Written test** (*areas which will be covered*)
(*approx. syllabus*)
 1. National health programs
 2. Geriatric health
 3. Health systems in India
 4. Health economics
 5. Primary Health care
 6. Ayushman Bharat
 7. Research methodology
 8. Human Ethics
 9. Others as required for the post
- **Skill Test** (*Not applicable*)
- **Interview** (*areas which will be covered*)
(*approx. Syllabus*)
 1. Including the syllabus mentioned in the written test
 2. Communication skill
 3. Experiences in research
 4. Aptitude

TERMS AND CONDITIONS:

1. This position is purely on contract basis for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification*.
4. Qualification, experience, other terms, and conditions may be relaxed/ altered at the discretion of the Principal Investigator.



JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH (JIPMER)

Dhanwantri Nagar, Puducherry-6

RESEARCH MANPOWER RECRUITMENT FORMS

5. Valid email ID and mobile number are compulsory.
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.
7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. Only shortlisted candidates will be called for a written test and/or interview. Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications that are not in the prescribed format and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with CV alone and without the prescribed form and certificates will be rejected.*

Interviews for the post may be conducted in person or via videoconferencing, at the discretion of the Principal Investigator. In the latter case, it will be the individual candidate's responsibility to ensure access to a suitable device (computer/ laptop/ mobile) with audio and camera facilities, and an adequate internet connection.

| Date | Details | Schedule |
|----------------------------------|--|-----------------------------|
| Application submission last date | jipmerhwcoope@gmail.com | 03.03.2025 (Monday) 4.30 PM |
| Date of written and interview | Will be announced | 13.03.2025 |