



**NUTRIHUB -TECHNOLOGY BUSINESS INCUBATOR (NIELAN)  
ICAR-INDIAN INSTITUTE OF MILLETS RESEARCH (IIMR)**

**RAJENDRANAGAR, HYDERABAD-5000 030**

**040-24599331, [dayakar@millets.res.in](mailto:dayakar@millets.res.in)**

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**CORRIGENDUM TO WALK-IN-INTERVIEW**

FOR THE POST OF **PROGRAM CUM INCUBATION MANAGER** on **17-04-2020**

With reference to the notification released in local newspaper on 22<sup>nd</sup> March for conducting walk-in-interview, it is informed that due lockdown (Covid-19), the interview for the post of “**Program cum Incubation Manager**” has been postponed and the next date of interview will be informed later through our website. (Please be watchful to our website: [www.millets.res.in/ad.php](http://www.millets.res.in/ad.php) for updates).

**(B. Dayakar Rao)**  
**Principal Scientist, IIMR &  
CEO, Nutrihub**



## NUTRIHUB – TECHNOLOGY BUSINESS INCUBATOR (NIELAN) ICAR – INDIAN INSTITUTE OF MILLETS RESEARCH (IIMR)

Rajendranagar, Hyderabad – 500030, Ph: 040-24599331, Email-dayakar@millets.res.in

### Notification

Eligible and interested candidates are invited for a walk-in-interview to be held at the campus of Indian Institute of Millets Research, Rajendranagar, Hyderabad-500030, on 1<sup>st</sup> June, 2020 (Monday) at 9.30 A.M. for recruitment of the following position as per the details given below. Venue: Conference Hall, Nutrihub, ICAR-IIMR.

<b>Name of the Post</b>	<b>Program cum Incubation Manager</b>
<b>Name of the Project</b>	<b>RKVY-RAFTAAR</b>
<b>Emoluments (per month)</b>	<b>Rs 70,000/* (consolidated).</b> *The Salary Breakup will be as per NIELAN Guidelines
<b>Project Till</b>	<b>Till March, 2021</b>
<p><b>Essential Qualifications:</b> MBA/ M Tech/ PGDM/ Equivalent Master Degree in Agri-Business/ Finance/ Marketing/ Agri Marketing/ Agri Economics/ Economics/ Technology Commercialization/ Food Technology/ Entrepreneurship from Recognized Institute/ University.</p> <p><b>Desirable Qualifications:</b> 1. Track record of running programs and managing people, 2. Ability to analyze businesses and their potential growth, 3. Experience with Startup Ecosystem or been a founder or initial employees of startup gets extra points 4. Prior experience at incubators or investment firms will be preferred, 5. Skills in research, documentation and proficiency in English is an added advantage 6. Competence in working with multidimensional &amp; multicultural environment is desirable</p> <p><b>Experience:</b> At least 2-3 years in Technology Commercialization, Supported Incubators, Assessment, Evaluation of Projects Startups and with experience in sharp ecosystem, and Entrepreneurial nature &amp; industry/ Incubation experience (Agri/ Food sector preferred).</p> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Coordinate with Executive Management in helping setup infrastructure, process and program for a strong Incubation offering.</li> <li>• Attract, Identify and select potential incubates/ startups for the incubation program and able to design and execute programs for nurturing of startups.</li> <li>• Run marketing &amp; promotional campaigns to source startups for Incubation program.</li> <li>• Assist startups in the areas of strategy, business plan development, market analysis, company registrations &amp; understand the requirements of startups and build a mentoring relationship through the mentor pool.</li> <li>• Define deliverables, their timelines and monitor progress of startups.</li> <li>• Define, build and finalize client agreements and all other compliance work around incubators and startups.</li> <li>• Preparation of trackers for programs and startup's progress, monitoring them as per the metrics defined and presenting timely analysis to the management</li> <li>• Sign MoUs and build networks with key partners that will strengthen the incubator. Promote IIMR to attract the best startups and help build and shape the brand image.</li> <li>• Creating relations with investment network and help startups to raise investments.</li> </ul>	

- Should gather data from internal and external resources, compile them and present them CEO.
- Need to give presentations of the data they have collected and explain how it can help the project in making strategic plans for profitable business & revenue generation in future.
- Should analyze the market for potential buyers and the demand.
- Work with students, Faculty and Management to ensure entrepreneurship and innovation become an integral part of our system.
- Develop and maintain relationships with ecosystem enablers, investors, government bodies, service companies etc.
- Should be able to organize BOG meetings and make presentations to clientele/ stakeholders covered with respect to strategic plans & revenue generation plans for sustainability of incubator.
- Should be able to draft proposals for Grant in aids & specific documents for other institutions.
- In addition, assist the CEO with the duties assigned from time to time.

**Preparation for interview:**

Candidates may come prepared with a vision document in brief. It should have a definite revenue generation plan for Nutrihub for the next five years. This should be prepared for discussion with the panel.

**Terms & Conditions:**

1. The above posts are purely temporary and on contractual basis till expiry of the project.
2. The upper age limit of above position is up to 40 years for Men and 45 years for Women.
3. The candidates have to produce his/ her original certificates along with a set of self-attested photo copies of all certificates and a recent passport size photo, and other documents such as experience and caste certificate at the time of interview for verification.
4. The selected candidates shall not claim for regular appointment/ absorption in IIMR or funding agency at the end of the project.
5. No TA/ DA will be paid for appearing in the walk-in-interview.
6. The selected candidate will be positioned in ICAR-Indian Institute of Millets Research, Hyderabad-030.
7. **Nutrihub-IIMR reserves the right to alter/ change/ cancel this advertisement/ recruitment without assigning any reason at any stage of recruitment process.**
8. Above posts are purely temporary and on contractual basis till 31<sup>st</sup> March, 2021. (Likely to be extended)
9. Candidates have to report the venue one hour prior to scheduled date and time.
10. Candidates have to produce an undertaking, stating that they are not enrolled in any other job or academic courses etc. (either full time or part time) for attending the interview.
11. Professional tax & TDS may be deducted as per rules wherever applicable.
12. **Please be watchful if any corrigendum issued on updates/ modifications on the subject. ([www.millets.res.in](http://www.millets.res.in))**
13. **Bring the filled in application at the time of interview along with CV/ Resume, Exp Certificates & original certificates for verification.**
14. **Interested candidates may send their CVs to [esnutrihub@gmail.com](mailto:esnutrihub@gmail.com).**

Sd/-  
Director

**PROFORMA**

**APPLICATION FOR THE POST OF :** \_\_\_\_\_ *(On contractual Basis)*

**Project:** \_\_\_\_\_

**1. Name in Block letters:** \_\_\_\_\_

**2. Father's / Husband's name:** \_\_\_\_\_

**3. Date of Birth & age:** \_\_\_\_\_; \_\_\_\_\_ **years.**

**4. Postal address for correspondence: Present & Permanent.**

Latest passport size  
photo

**5. Mobile no:** \_\_\_\_\_; **Aadhar No:** \_\_\_\_\_; **email:** \_\_\_\_\_

**6. Educational Qualifications:**

Sl. No	Qualifications	Year of passing	Board/ University	Marks (% /GPA)	Remarks (if any)
1.					
2.					
3.					
4.					
5.					
6.					

**7. Prior Experience (if any):**

Sl. No	Name of the Organization/ Institute	Post	From To	Drawn Salary	Remarks
1.					
2.					
3.					
4.					

**8. Additional Information which you would like to mention:**

- a. Additional Academic/ professional Qualifications: \_\_\_\_\_
- b. Trainings \_\_\_\_\_
- c. Research Publications / reports / special projects: \_\_\_\_\_
- d. Awards/ Scholarships/ Official Appreciations: \_\_\_\_\_
- e. Affiliation with professional bodies/ institutes/ Societies: \_\_\_\_\_
- f. Any other information: \_\_\_\_\_

**9. Whether belongs to SC/ST/OBC/OC/PH/Ex-servicemen (as per GoI norms) \_\_\_\_\_**

**10. I am also willing to be considered for any lower post in case my application for the applied post is ineligible or not shortlisted for further scrutiny. (Yes / No): \_\_\_\_\_**

**SELF DECLARATION**

I \_\_\_\_\_, Son/ Daughter of \_\_\_\_\_ hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if Information given by me is proven false/ not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn and I may be terminated from the services without assigning any reasons.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
Signature of the Candidate